BUCKHEAD PRINTERY

DATE:	
PAGE(S):	

WORK ORDER

CUSTOMER:		JOB NAME:	
CONTACT:		DUE DATE:	
			RUSHJOB
DESCRIPTION:	PMS:_		
	PMS:_		HORIZ. SQU. TOP CARD FOLD
	PAPER:		ENV. FACE
QUANTITY: COLOR/WEIGHT:			VERT. SIDE FOLD
FINAL SIZE:	□ CUT	☐ PAPER SUPPLIED	ENV. FLAP
☐ ENGRAVING ☐ SPECIAL INSTRUCTIO	EMBOSSING LETTERPRESS NS:	☐ FOIL	OTHER:
DESCRIPTION:	PMS:_		
	PMS:_		HORIZ. SQU. TOP CARD FOLD
	PAPER:_		ENV. FACE
QUANTITY:	COLOR/WEIGHT: _		VERT. SIDE FOLD
FINAL SIZE:	🗆 сит	☐ PAPER SUPPLIED	ENV. FLAP
☐ ENGRAVING ☐ SPECIAL INSTRUCTIO	EMBOSSING LETTERPRESS NS:	☐ FOIL	OTHER:
DESCRIPTION:	PMS:_		
	PMS:_		HORIZ. SQU. TOP FOLD
	PAPER:_		ENV. FACE
QUANTITY:	COLOR/WEIGHT: _		VERT. SIDE FOLD
FINAL SIZE:	□ CUT	☐ PAPER SUPPLIED	ENV. FLAP
☐ ENGRAVING ☐ SPECIAL INSTRUCTIO	EMBOSSING LETTERPRESS NS:	☐ FOIL	OTHER:
DESCRIPTION:	PMS:_		
	PMS:_		HORIZ. SQU. TOP CARD FOLD
	PAPER:_		ENV. FACE
QUANTITY:	COLOR/WEIGHT: _		VERT. CARD SIDE FOLD
FINAL SIZE:	□ CUT	☐ PAPER SUPPLIED	ENV. FLAP
☐ ENGRAVING ☐ SPECIAL INSTRUCTIO	EMBOSSING LETTERPRESS	☐ FOIL	OTHER: